

Community Board Guidelines and Terms of Usage

The community calendar board on Main St. near Argus Spa has come under the safekeeping of the City of Franklin. As such, the City of Franklin is allowing public access to the board to promote community-wide functions for public benefit. The guidelines and terms of usage are as follows:

- Usage will be awarded on a first-come, first-serve basis. To avoid overlap of usage, timeframes will be observed to avoid scheduling conflicts. Organizations will not be able to advertise two months in a row.
- Inserts advertising events and festivals may be displayed on both sides of the display case. They must meet the dimension requirements of the board (29 x 35 inches).
- A fee of \$10.00 (ten) dollars per week will be charged for use of the board, not to exceed a month. You must pre-pay before inserts are put in the case. The insert will be taken down after a month. Cash, checks made payable to the City of Franklin will be accepted.
- You will have to bring your insert to City Hall to the Department of Community Development with your payment receipt from the Taxes, Cemetery, and Licensing Department.
- Private organizations cannot use the board to promote exclusive venues or to solicit select persons or organizations. The inserts must be used strictly for public advertising that targets the entire community.
- The quality of the paper and graphics must be neat and attractive.
- The poster must be laminated or water-proof to ward against humidity damage.
- Defamatory, vulgar, or otherwise inappropriate language on the inserts is unacceptable. Discretionary judgment will be exercised.